

REQUEST FOR PROPOSAL



FIRE FIGHTING SERVICES

FOR

PLASTIVISION INDIA 2027

21-25 January 2027

BEC, MUMBAI

Ref No: PVI2027/RFP-T04

Document Fee of Rs. 1000 should be submitted as a cheque / demand draft favouring "AIPMA PLASTIVISION INDIA" along with your RFP Submission.

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About THE ALL INDIA PLASTICS MANUFACTURERS' ASSOCIATION

The All India Plastics Manufacturers' Association – popularly known as AIPMA – Was founded by Industry visionaries 70 years ago making it the old & the largest Apex Body of the Plastic Industry in India, which has expanded and progressed by leaps and bounds in all fields of Plastics having Head Office in most prestigious, centrally located commercial localities in Mumbai, and Regional Offices in Delhi, Chennai, Ahmedabad and Kolkata.

With more than 2500 direct members AIPMA has 22000 members through the Affiliated Associations from all over India, representing more than 175 cities on various segment of the industry such as polymer manufacturers, machinery manufacturers, processors, moulds & dies makers, traders, exporters, manufacturers, processors, moulds & consultants, institutions and many more. 90% of Membership of AIPMA is from MSME Sector.

In its pursuit to achieve the growth excellence, AIPMA organizes National as well as International Seminars, Exhibitions, Lecture Meetings, Conferences, Buyer & Seller Meet, Training Programmes and Trade fairs.

About PLASTIVISION INDIA 2027

The 13th edition of PLASTIVISION INDIA-2027 (a UFI approved event) - International Exhibition and Conference is scheduled from 21st – 25th January 2027 at the Bombay Exhibition Centre, Goregaon, Mumbai with participation from more than 1500+ Companies covering 1,25,000 sqm from 30+ participating countries across the globe.

- Halls 1-6, Hall 2 Bay, Imperial Banquet and Grande A,B,C
- Live Demonstration of Machines for Moulds, Printing & Packaging Products.

SECTION 1: PARTICULARS

TIME SCHEDULE & ADMINISTRATION ARRANGEMENTS

In the RFP particulars as well as the Terms & Conditions, AIPMA – All India Plastics Manufacturers' Association will be referred to as "The Organizers".

Time and Date of Return of RFP: 21 September 2026 at 5pm

B. CONDITIONS APPLYING TO THIS RFP

1. Alterations to RFP

None of the RFP document formats and wording may be altered by the applicant. Any modification that the applicant may consider necessary is to be detailed in a separate covering letter accompanying the RFP. Applicants are responsible for ensuring that they have completed the RFP fully and accurately and that prices quoted are arithmetically correct for the units stated. Any amendments/corrections made by the applicant on their bid should be initialed by them.

2. Receipt of RFP

RFP will be received up to the time and date stated above. Those received before that date will be retained, unopened, until then. Please ensure that your RFP is delivered no later than the appointed time on the due date. The organizer does not undertake to consider RFP received after that time.

3. Acceptance of RFP

By issuing this invitation the organizers does not bind itself to accept the lowest or any RFP. It also reserves the right not to award a contract or to offer more than one contracts without assigning any reason whatsoever.

4. Mandatory Requirements

The RFP documents may include mandatory requirements, which are detailed in this invitation to RFP. It is important that suppliers read these carefully and authorize acceptance of these requirements. Failure to comply with any applicable mandatory requirements will mean exclusion from the selection process.

5. Documentation

The applicant is expected to examine all instructions, forms, terms and specifications in the invitation to RFP documents and check they are complete in all respects. Applicants should submit a full proposal, stating how all the requirements are to be met. The RFP must contain sufficient information to enable the organizers to evaluate accurately any proposed solution. Applicants are requested to answer all questions raised in the RFP document and in the order laid out.

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6. Variants and Qualifications

The Organizers reserves the right to discuss, confidentially, any aspect of the RFP with the respective applicant prior to any award of contract to clarify matters. At any time prior to the deadline for receipt, the organizers may amend the RFP documents. Any such amendment will be notified in writing to all prospective applicants. In order to give prospective applicants reasonable time in which to take the amendment into account in preparing their RFP, the organizers may, at its discretion, extend the deadline for receipt.

You may not alter any of the documents. The applicant may submit to the organizers issues relating to the specification which require clarification. It is the responsibility of the incumbent contractor to advise the organizers of any material facts / information which may have an impact on this project. All final rights for selection & rejection of RFP or Bid will be at the discretion of organising committee of PVI 2027.

7. Agreement

You are further advised that nothing herein or in any other communication made between the organizers and any other party, or any part thereof, shall be taken as constituting a contract, agreement or representation between the organizers and any other party (save for a formal award of contract made in writing) nor shall they be taken as constituting a contract, agreement or representation that a contract shall be offered in accordance herewith or not at all.

8. Confidentiality

The applicant shall treat these documents and the information contained therein as private and confidential, and the fact that an invitation has been issued shall not be disclosed to any third party without the written consent of the organizers. The applicant shall take all necessary precautions to ensure that all confidential information is treated as such and not disclosed or used other than for the purpose of this RFP exercise by the applicant.

9. Services

For all Services and requirements asked for in the RFP, a professional presentation has to be submitted to the organizers. The final quality to be produce shall not deviate from the submitted quality ordered by the organizers.

All bids should be sealed and sent to below mentioned address to:

The Chairman PLASTIVISION INDIA 2027

THE ALL INDIA PLASTICS MANUFACTURERS' ASSOCIATION

2nd Floor, AIPMA House, A-52, Street No. 1,

M.I.D.C. Marol, Andheri (East),

Mumbai - 400 093, Maharashtra, INDIA.

Tel. No. : +91 22 6777 8899

All offers and associated documents must arrive at the above address **no later than:**

17.00 hrs, 21 September 2026

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10. Questions

Any questions or correspondence relating to the RFP or the submission of bids should be submitted by e-mail to:

MR. SUMIT PAL
General Manager
PLASTIVISION INDIA 2027
Email: gm@plastivision.org

11. Contract Award Criteria

The contractor award will be primarily based on value for money. Although value for money is a crucial factor in determining the outcome of the RFP process, evaluating the most cost effective bid will also take into consideration the following criteria before final decision is made:

- Large Scale Exhibition Management experience
- Technical experience
- Quality Outcome
- Logistical Supervising and arrangements
- Resources available
- Project management Skills
- Practicality of proposed Services Execution

12. Any conditions that the contractor may seek to impose shall be excluded and not part of the contract unless each of these conditions has been specifically agreed to in writing by the organizer.

13. All goods supplied to the organizers under any agreement arising out of this RFP shall at the time of sale and delivery conform to all legal requirements and health and safety standards.

14. Notification of Award - The organizers will notify acceptance in writing to the successful applicant. If the contract is agreed on, the organizers will notify successful applicant as soon as possible.

15. Full Service Requirement for Exhibitors

The organizers expect a full service from the rewarded applicant this includes:

- Servicing the organizers before during and after the event on-site
- Expectation of international standards with regards to service, material and knowledge of the staff
- The Services provided should be first class quality, punctuality without any delay and excuse.
- Being one point of contact for the organizers.
- In case of dealing with a third party, complete handling, controlling and supervising of the respective third party has to go via the rewarded applicant – the rewarded applicant will be the one point contact, not the third party.

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- The organisers will not hold any liability whatsoever in respect of third party contract awarded by the applicant.

SECTION 2: PROPOSAL

ALL INDIA PLASTIC MANUFACTURERS' ASSOCIATION (AIPMA) may award the entire project to more than one bidder and give different area responsibility to different contractors.

All work requirements are estimated only and payments will be made as per actual onsite work.

Bidder should have trained Ex- Fireman from State Fire Services or other Government approved Fire Department Officials with experience in operation of Fire Equipment (already installed) inside/ outside the existing Halls of NESCO.

Bidders will be responsible for:

- a. Comprehensive Fire Fighting Management Services during Show Buildup / Show days / Show Breakdown.

Fire Fighting Personnel (On requirement basis)

Fireman (Trained with certification)

Fire Supervisor (Trained with certification and with 10 years experience with Fire fighting agencies)

All firemen shall be trained in all type of fire control & shall be qualified by approved Fire Institutes with experience of minimum 3 years.

Only firemen well trained in civil defense or those who have obtained training from a recognized fire protection institute should be offered for duty.

- b. Preparing a comprehensive Fire Fighting plan (manpower estimation and hardware estimation) as per NESCO requirements.

The plan should include evaluation of all possible fire hazards arising due to following risk elements:

Wood / Carpet (synthetic/ woolen) / Gypsum / Building material / Cloth
Temporary structures / hangars / outside installations
Electrical short circuiting
Overheating of machinery
Electricals / Electronic / Computer / Components at booths
Plastic / Raw material / products / Waste material
Paper
Oil & Lubricants
Smoking
Other fire hazard elements

The plan should pay special emphasis to ENTRY / EXIT points and suggest evacuation strategy.

Organized by:



PVI2027/RFP-T04 - Fire Fighting Services

THE ALL INDIA PLASTICS MANUFACTURERS' ASSOCIATION

AIPMA House, A-52, Street No. 1, MIDC, Marol, Andheri (E), Mumbai - 400 093, Maharashtra. INDIA.
T: +91 22 6777 8846/48 | +91 99303 55494 E: sanjeevani@plastivision.org W: www.plastivision.org



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The plan should not duplicate already installed sites of NESCO and identify designated places for placement. Information instructions in Hindi & English should be there to guide usage of fire extinguishers.

The plan should include daily mock drill to be organized from time to time for oalertness of Firemen and working of equipment on duty on daily basis during the Exhibition Period (Pre, During & Post) for 2 Hours daily.

- c. Inspecting existing NESCO installations and approving their working conditions Agency shall ensure before taking over the possession of Hall that every item is in position and is operational. Any non-operational installation should be informed to NESCO.

The Fire-fighting agency shall ensure constant monitoring of Existing Fire System installed including Pump Room, Water Reservoir Tank, Gensets, Jockey Pump and other installations installed by NESCO and ensure that every item of Fire Installation is in working condition at all the time.

- d. Presence in Central Command & Control room for overall fire fighting management
- e. Liaising with State Govt for approval of plans and as per statutory requirements.
- f. Regular Reporting in a pre-agreed format during Show Buildup / Show days / Show Break down.

All bidders should ensure that:

1. They are eligible to offer their services at NESCO and have the necessary permissions if needed by NESCO.
2. They are well experienced in providing these services at NESCO.
3. They have inhouse full time team with experienced personnel with certifications to ensure execution of mega projects. They have adequate number of staff to manage the operations and can deploy additional team members at a short notice.
4. All team members are trained in all aspects of fire-fighting, first aid, self-defense, rescue operations for smooth organization of show.
5. All team members are healthy, mental alert and do not suffer from any disease / illness and deformity which can affect their on-duty performance.
6. All team members are in Uniform as specified by State Govt., with helmet; safety shoes and other paraphernalia and with Identity Cards. Consumption of Alcohol, smoking, and Gutka / Tobacco Chewing is not permitted at any time.
7. They have adequate surplus onsite personnel to replace duties during meals / toilet breaks refresh breaks and no post / duty is left unguarded at any time.
8. They are registered with the State Fire Services if necessary and can provide the ID documents of their entire service team to State Fire Services prior to the show.

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Inspection / Quality of Work / Work Completion

1. The bidder shall maintain an attendance register showing the names of men women, the points at which they are on duty on day-to-day basis and will be inspected and signed daily by the Show Management team. No payment shall be made to you without the proof of attendance register being endorsed.
2. The bidder should ensure prompt refilling / replacement of used fire extinguisher and maintain a register for such usage.
2. ALL INDIA PLASTIC MANUFACTURERS' ASSOCIATION (AIPMA) their staff, onsite Show Management team will carry out surprise checks to verify on the job availability and alertness of onsite personnel.
3. ALL INDIA PLASTIC MANUFACTURERS' ASSOCIATION (AIPMA), their staff, onsite Show Management team will carry out random tests to working of equipment.
4. ALL INDIA PLASTIC MANUFACTURERS' ASSOCIATION (AIPMA) reserves the right to demand on the spot replacement of non performing personnel and / or faulty equipment.
5. ALL INDIA PLASTIC MANUFACTURERS' ASSOCIATION (AIPMA) FOUNDATION reserves the right to demand compensation for any losses /claims due to fire incidents from the bidder and adjust the same against final invoicing.
6. Final payment will be made upon receipt of satisfactory performance report by Show Management Team.

Please provide shift wise proposed Manpower deployment chart of the entire venue for the show (Build up / Show / Breakdown dates)

Build up chart

Sr.	Type	Location	Shift 1	Shift 2
			0800-2000 hrs	2000-0800 hrs
	Fireman			
	Fireman			
	Fireman			
	Fireman			
	Supervisor			

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Exhibition Days chart

Sr.	Type	Location	Shift 1	Shift 2
			0800-2000 hrs	2000-0800 hrs
	Fireman			
	Fireman			
	Fireman			
	Fireman			
	Supervisor			

Breakdown chart

Sr.	Type	Location	Shift 1	Shift 2
			0800-2000 hrs	2000-0800 hrs
	Fireman			
	Fireman			
	Fireman			
	Fireman			
	Supervisor			

Note: Reliever to be present

Personnel Costs

Sr.	Description	Unit	Rate (per shift)
1	Fireman – trained and approved with complete equipment (12 Hr Duty) / day & night	Each	
2	Fire supervisor (12 Hr Duty) / day & night	Each	

These rates include:

- Personnel in daily clean uniform & Aadhar Card. Preferably RED Uniform with number and shoes of fire safety specifications.
- Relievers for meals / toilet / refresh breaks to be provided
- Group Insurance for all deployed personnel

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Hardware Requirements

Sr.	Item	Unit	Rate only for the entire duration of exhibition + build-up + break-down
1	Co2 fire-extinguisher 4.5 Kg	Each	
2	CO2 fire extinguisher 9 ltrs.	Each	
3	Co2 fire-extinguisher 22.5 Kg on trolley	Each	
4	CO2 fire extinguisher 50 ltrs. on trolley	Each	
5	ABC fire-extinguisher 10 Kg.	Each	
6	Mechanical foam 9 Ltrs extinguisher	Each	
7	DCP (Dry Chemical Powder) 75 kg on Trolley	Each	
8	Fire tender with 4,000 Ltr. water capacity with Pump & hose & firemen team for 10 days (conforming to BIS) with Indicative specifications • 500 Ltr. Foam • 2 x 22.5 kg CO2 • 1 x 75 kg DCP • High pressure, Low pressure Pump with capacity of 2000 LPM at 7 kg pressure. • 300 LPM at 30 kg pressure • Foam Monitor & B.A. Set	Nos.	
9	Hose Reel (36.5 mt. long) / Nozzle – Additional Hose Reel/ Drum with Nozzle with attachment to connect with existing Fire Hydrant for protection of Fire to Pavilions .		
10	Fire Plan Approval by the State Govt Authorities		

Fire Retardant Spray

Sr.	Item	Rate per sqm
1	Fire Retardant Spray inside Exhibition Hall	

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Supplier/Contractor/Agency must submit below mentioned documents along with your offer

- ▶ Work Completion Certificate of 3 major projects.

Payment Terms:

- 10% Advance at the time of order confirmation against a Bank Guarantee, 50% on material mobilization on site, Balance within 30 days of show conclusion. AIPMA reserves the right to deduct payments due to delayed delivery and / or poor quality of workmanship.

SECTION 3: TERMS & CONDITIONS

1. Prices Quoted

- a. Prices quoted should cover all relevant Services as defined in the price scheduling terms with all technical specifications as indicated including manpower (as well as those required during the preparation), all travel and stay to the fair venue and on-site set-up and dismantling.
- b. All legitimate costs accruable during the construction period including the set-up to dismantling periods are to be calculated into the prices. Such legitimate costs that are to be considered shall include expenses such as food, taxes, insurance charges, administrative, general costs for set-up / dismantling and applicable transportation and related costs and all ancillaries relevant to the fulfillment of the contract that shall be borne by the contractor.

2. Insurance

It is the contractor's or agency's responsibility to acquire insurance policy with full coverage, especially full accident coverage and also for ensuring additional protection through an insurance policy to cover him, his company permanent & temp staff, and third parties involved against damage of property and personal injury, theft, fire and damages caused during shipping and transportation, during the set-up right through the dismantling period.

3. Safety Instructions

All materials and supplies from set-up to dismantling periods shall be in accordance to the safety regulations of the local fair authorities and / or venue authorities. At the set-up of facilities, especially buildings, all applicable regulations at the event site must be observed.

4. Handing-Over the work

- a. The completed contracted work scopes shall be handed over to the organizers or to the appointed Organizers Representative before the stipulated time given by the Organizers.
- b. In case the contractor is unable to hand-over by the stipulated time as above, for exceeding the time limit, a penalty for non-fulfillment of the contract of Rs. 50,000/hour shall be imposed.

5. Dismantling

The contractor shall ensure that the exhibitor's sub-contractors and / or employees do not remove any item belonging to the organizers, or other parties, from the organizers or premises it uses such as stand. The contractor shall be liable for the cost of any property so removed and shall indemnify the organizers, its HQ and subsidiaries in full against all loss, damage and liability resulting from such removal.

The dismantling should be within official move-out period and has to be completed by the due time according to official show schedule

6. Extra Cost

Any other extra costs that are not explicitly stated in the Call for Quotations-Contract / Technical Specifications shall be calculated, by the contractor, into the Prices in total.

7. General Terms & Conditions:

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- The Contractor / Agency must have sufficient material to execute the job at Bombay Convention & Exhibition Center, Mumbai & shall also submit the following:
 - Name & address of the warehouse where the material is stored (if any).
 - The warehouse / workshop will be inspected by the AIPMA Officials or their representative.
 - Profile of promoters & project team member's
- The contractor shall submit the details of their executing staff with their contact details.
- Contractor / Agency shall give detail of logistic support for transportation of material & man power owned by them or exclusively hired by them for this show.
- List of equipment owned by them for executing the job.
- List of similar work executed by them in the past with the contact detail of organizers
- If the contractor is out sourcing their material the name of the sourcing agency shall be provided.
- Also submit the statutory requirements such as:
 - Registered GST Number
 - Income Tax PAN no.
 - Registration with ESIC
 - Registration with Provident Fund

8. Legal Liability

- The quotation is only valid if it is legally signed without any alterations and completely meets the organizer's call for quotation requirements. All prices are valid until the last dismantling day of the venue is completed and such completion approved by the organisers.
- After awarding of contract, if the contractor's performance does not meet the organizers expectations, the organizer shall reserve the right to terminate the contractor's service, cancel the contract and re-award the contract to another bidder.
- The agency will ensure that the execution of work is carried out to the satisfaction of organiser.
- Rates applicable will be inclusive of to & fro transportation & handling charges.
- All material & supply shall be of BIS specification.
- All liasoning work with Govt. dept. / ground management shall be the contractor's responsibility.
- On successful bidding process selected contractor agency will enter into separate contract having detail rules & regulation.

9. Document Fee

Document Fee of Rs. 1000.00 should submitted as a cheque / demand draft favouring "AIPMA PLASTIVISION INDIA" " along with your RFP Submission

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You can also make payments by Bank Transfer as per below bank details:

NAME:- AIPMA PLASTIVISION INDIA

A/C. NO:- 05432560006318

RTGS/NEFT IFSC:- HDFC0000543

MICR CODE:- 400240002

Bank Name:- HDFC BANK

BRANCH:- AHURA CENTRE

ADDRESS:- AHURA CENTRE GROUND FLOOR, MAHAKALI CAVES ROAD,
ANDHERI(E), MUMBAI-400 093.

Accepted by:

Signature: _____

Date: _____

Name/Designation: _____

For and on behalf of: _____

(NAME OF COMPANY WITH STAMP)

DISCLAIMER

This request for proposal is not an offer by AIPMA (PVI 2027), but an invitation to receive responses from eligible companies for providing services for organising the event. No contractual obligation whatsoever shall arise from the RFP process unless and until a formal contract is signed and executed between AIPMA and the bidder concerned. This RFP is being issued with no financial commitment and AIPMA reserves the right to withdraw the RFP and change or vary any part thereof or foreclose the same at any stage.